

Jennings County Soil & Water Conservation District
April 26, 2022
Board Minutes

The regular meeting of the Jennings County Soil & Water Conservation District was held at the USDA Conference room. Brad Ponsler called the meeting to order at 6:35 a.m.

Board Members

Brad Ponsler

Dan Megel

Matt Branham

Tom Schneider

Jimmi Berkey

Bob Steiner

Kameron Garlitch

Kevin Morin

Staff

Kelly Kent

Becca McClellan

Andy Ertel

NRCS

Jenny Vogel

ISDA

Laura Fribley

Reading of the Minute

Matt Branham made a motion to accept the March 2022 minutes as submitted, with a second from Tom Schneider.

Financial Report

Tom Schneider made a motion to accept the financial report as submitted, with a second from Dan Megel.

Bank Signature Change

Rebecca McClellan is our New Executive Director starting on April 25, 2022, taking over from Andy Ertel. Matt Branham made a motion to change the bank signature and credit card from Andy to Becca effective immediately. Second by Dan Megel, all in favor.

Correspondence

Wolfe Creations – The company that keeps the district website updated submitted an invoice for another year's renewal in the amount of \$250, 4/29/22 – 4/29/23. The staff commented that Rodney does a great job of getting the website updated when we send him info. Dan Megel made a motion to renew with a second from Tom Schneider, all in favor.

QuickBooks Update – Kelly reported that the current version of QuickBooks will no longer be eligible for updates, payroll, or security patches. An updated desktop version with a 1year subscription is \$250. Matt Branham made a motion to purchase an updated version with a second by Kevin Morin, all in favor.

IDEA Fall Conference

The fall conference will be held in Brown Co. this October 25 – 27, 2022, Kelly asked the board for approval so that Becca and Kelly could attend. The registration cost is \$130 per person and the accommodation charge is \$99/night per room. Dan Megel made a motion to send the 2 staff with a second from Matt Branham, all in favor.

Ongoing/Old Business

Calli Update

Andy gave a brief report on items at Calli.

New Business

Fair Sign Up

Kelly will be sending out an email with dates to sign up for working at the Conservation Building 1 night during fair week.

Transect

Andy, Becca & Jenny will be completing the Cover Crop Transect later today.

Field Day Sign Frames

Kelly researched these and found the best pricing on Amazon for 2 sets of 5 frames for \$149.75 per set. Dan Megel made a motion to purchase 2 sets with a second from Kevin Morin, all in favor.

Shirts

Kelly requested that the board purchase 2-3 shirts for Becca, Matt Branham made a motion to purchase the shirts with a second from Kevin Morin, all in favor.

Agency & Committee Reports

Jenny reviewed the Civil Rights and MOU.

Laura Fribley – ISDA

Laura informed the board that ISDA has been and will continue for the next 2 weeks to hold Grant and Funding Opportunities as a Virtual Series. She also encouraged the board to submit a CWI grant application.

Kelly Kent – SWCD

Written Report

Jenny Vogel – NRCS

Written Report

Andy Ertel – SWCD
Written Report

Becca McClellan – SWCD
Written Report

District Policy

Annual Review of Policies

The remaining board members reviewed and updated their signature on the district policies

Sexual Harassment Training Video

Those who had not completed this, used the district computer to view and complete the training. All supervisors and staff are now compliant.

Claims

Adjournment

Motion to adjourn the meeting was made by Tom Schneider with a second by Matt Branham at 7:48 am.

Minutes taken by Kelly Kent.

Minutes approved by:

Chairman

Vice-Chairman

Member

Member

Member